Champlain LHIN | RLISS de Champlain

1900 City Park Drive, Suite 204
Ottawa, ON K1J 1A3
Tel 613.747.6784 • Fax 613.747.6519
Toll Free 1.866.902.5446
www.champlainlhin.on.ca

1900, promenade City Park, bureau 204
Ottawa, ON K1J 1A3
Téléphone : 613 747-6784 • Télécopieur : 613 747-6519
Sans frais : 1 866 902-5446
www.rlisschamplain.on.ca

BOARD MEETING AGENDA

February 28, 2018
Public Meeting Start time: 14:50
Champlain LHIN Boardroom, 1900 City Park Drive, Ottawa

(See last page for directions)

Agenda Item & Time		Documents Attached, Posted or Pre-Circulated	Action	Strategic Plan Reference(s) (see legend below)
1	**Call to Order**			
2	**Conflict of Interest Declarations**			
3 *1:30pm* *75 min*	**In-Camera Session** *Motion to move into closed session to receive confidential information relating to:* *3.1 Approval of confidential minutes January 24, 2018* *3.2 Chair's Report* *3.3 CEO's Report* *3.4 2018-19 MLAA*	No public document		
BREAK *(5 minutes) & return to public session*				
4	**Welcome and Introduction** **Chair's Report & In-Camera Report**			
5 *2:50pm* *5 min*	**Approval of Agenda**		Decision	

Ontario
Local Health Integration Network
Réseau local d'intégration des services de santé

Agenda Item & Time		Documents Attached, Posted or Pre-Circulated	Action	Strategic Plan Reference(s) (see legend below)
6 *2:55pm* *15 min*	**CEO's Report** 6.1 Board-Governed Agency Attestation		Decision	1,2,3
7 *3:10pm* *5 min*	**Consent Agenda** 7.1 Approval of minutes of January 24, 2018 7.2 2018-19 Annual Business Plan	Posted once approved & translated	Decision	
	NEW BUSINESS			
8 *3:15pm* *15 min*	**Board Committee Stewardship Reports and Matters Arising Therefrom:** 8.1 Governance 8.2 French Language Services 8.3 CEO Performance Evaluation & Compensation 8.4 Finance & Audit 8.5 Quality		Oversight/ Counsel	
9	**Other Business**			
10	**Adjournment of Meeting**			

Strategic Plan References

1= Improve the patient and family experience across the continuum of care
2= Ensure the provision of health services is timely and equitable
3= Increase the value of our health system for the people it serves

Guests Speakers:

Directions: 1900 City Park Drive, Ottawa, ON

Participants requiring accessibility supports or special accommodation may contact Amber.Kayed@lhins.on.ca prior to the meeting.

Public documents and presentations distributed are be available on our website: Meeting Packages

1900 City Park Drive, Suite 204
Ottawa, ON K1J 1A3
Tel 613.747.6784 • Fax 613.747.6519
Toll Free 1.866.902.5446
www.champlainlhin.on.ca

1900, promenade City Park, bureau 204
Ottawa, ON K1J 1A3
Téléphone : 613 747-6784 • Télécopieur : 613 747-6519
Sans frais : 1 866 902-5446
www.rlisschamplain.on.ca

French Language Services Committee

October 30, 2017 – 2:00 p.m.
LHIN Office, 1900 City Park Drive – Glassroom

Minutes

Board Members in Attendance	Staff and Guests	Observers
P. Tessier, Committee Chair J-P Boisclair D. Hupé	M. Taillon E. Medline S. Bleau, Recorder	J. Desaulniers, CEO, Réseau des services de santé en français de l'est de l'Ontario

1	**Call to Order** **Declaration of Conflict of Interest**
	The meeting is called to order at 2:00 p.m. No conflict of interest declared.
2	**Review of Agenda**
	The agenda was approved as distributed. MOVED by Diane Hupé SECONDED by Jean-Pierre Boisclair UNANIMOUSLY
3	**Consent Agenda**
	There being no objection, the consent agenda item below was approved as distributed: • Minutes of June 26, 2017 MOVED by Diane Hupé SECONDED by Jean-Pierre Boisclair UNANIMOUSLY

4	**Business Arising from the Minutes and/or Updates:** 4.1 Update: Board Presentation on Data Pertaining to the Availability of French Language Services in the Champlain Area In follow-up to the October 25 presentation by Le Réseau, the group commented on the interest shown by Board members regarding the availability of French language health services during that meeting as well as during the education session held in July. The importance of examining and strengthening the component that supports designation through accountability agreements with designated providers was also noted. Several significant steps were identified: We must examine linguistic identity information according to our indicators; we must also improve the computerized CHRIS system in order to gather information on linguistic identity; finally, we must examine non-identified agencies by sub-region (this data will be available mid-November). The ideal option for gathering linguistic identity information would be through health cards. With this in mind, Jacinthe Desaulniers of the Réseau des services de santé en français de l'est de l'Ontario mentioned to committee members that an announcement will likely be made (in November) indicating that the next version of the health card will include the cardholder's linguistic identity. Finally, members were reminded that the French Language Health Services Forum will be held November 15th in Toronto. Jean-Pierre Boisclair, Elaine Medline and Myriam Taillon will attend. **ACTION: Myriam Taillon will provide details on the Forum to Pierre Tessier.** 4.2 Update: Statistics and Process for Designation – Correspondence – 5 minutes The group was advised of correspondence regarding designation mailed to Ms. Jane Sager. The group was also advised that a letter of support has been sent for La Cité. 4.3 Update: 2017-18 Joint Action Plan The group reviewed the objectives and Myriam Taillon provided updates regarding several items. The above item will be discussed at the next Board meeting on November 22 (for approval). Following a discussion regarding the joint action plan presented to the Committee

	in June, it was noted that annual approval by the LHIN Board is required, as per the accountability agreement between the Champlain LHIN and Le Réseau des services de santé de l'est de l'Ontario. **ACTION: Pierre Tessier will request Board approval. The motion tabled in June was as follows:** ***Committee resolution tabled June 26:*** ***That the French Language Services Committee recommends the Board approve the 2017-18 work plan for the 2016-2019 Joint Action Plan as presented.*** ***MOVED by Diane Hupé*** ***SECONDED by Jean-Pierre Boisclair*** ***UNANIMOUSLY***
	New Business
5	Champlain LHIN French Language Services Advisor Introduction Myriam Taillon was officially introduced to Committee members. Myriam is the new French language health services advisor, and has been in the position for several months.
6	Update on the French Language Services Policy and the Status of the Active Offer of Services in French by the Champlain LHIN – Governance Component
	Following the transition and in order to ensure the delivery of French language services by the Champlain LHIN, the group examined LHIN policies so it can meet its obligations. In July 2017, the Ministry proposed amendments to Ontario Regulation 398/93, and it was noted that these amendments have not yet been approved. **ACTION: Champlain LHIN representatives will request an update from the Ministry during the upcoming Forum on November 15.** It was mentioned that, although the Champlain LHIN is not officially designated, the LHIN has already incorporated a requirement to provide services in French. The group examined the French language services checklist developed for the transition. Myriam Taillon was asked to take the checklist into consideration and report back to the Committee on the Champlain LHIN's position during the next meeting, as well as identify gaps and solutions. **ACTION: Myriam Taillon**

	The LHIN's French language health services policies were also discussed: administrative policy, human resources policy and the Board of Directors policy. It was noted that both the administrative policy and human resources policy will need to be amended and reviewed by the management team, and be further discussed during the January Committee meeting. **ACTION: Myriam Taillon and Amber Kayed**. As for the Board policy, the Committee had no changes to propose. It was also noted that the LHIN Board has achieved its objectives.
7	Review: Implementation of the 2016-19 French Language Services Strategic Plan
	It was noted that this item in the Committee work plan will be reviewed at the end of the 2017-18 fiscal year. **ACTION: Myriam Taillon and Amber Kayed will note this amendment to the Committee work plan. (The plan will be examined twice yearly moving forward – Q2, Q4.)**
8	Update: 2017-18 Committee Work Plan
	Committee members were advised that committee work plan actions are up to date. After reviewing the committee work plan, the group agreed to add the item below to the plan. **ACTION: Amber Kayed** Ensure that the Committee examines the Champlain LHIN's entire active offer as well as the governance component of the active offer.
9	**Closed Session** **It was proposed:** **THAT the members attending the meeting specified above move into a closed session pursuant to the following exception(s) of the LHINs set out in section 9 (5) of the *Local Health Integration Act, 2006* :** **Personal or Public Interest** **To receive confidential information regarding complaints.** **AND further that the following individuals be permitted to attend for these items:** **Elaine Medline** **Myriam Taillon**

	Sylvie Bleau MOVED by Diane Hupé SECONDED by Jean-Pierre Boisclair UNANIMOUSLY
	The meeting is adjourned at 3:35 p.m. MOVED by Diane Hupé
	Future Meetings and Adjournment
	REVISED meeting dates for fiscal year 2017-18 (2 p.m.): • Monday January 8 • Monday March 12

_____
Pierre Tessier, Committee Chair