APPROVED MINUTES

Champlain LHIN Board
June 27, 2012 -- 1:00 p.m.

St. James Anglican Church Hall
255 Edmund Street, Carleton Place

(See link on page 2 for directions)

Board Members in Attendance: Wilbert Keon (Chair), Jocelyne Beauchamp, Alexa Brewer, David Somppi, Elaine Ashfield, Linda Keen, Marie Biron Johanne Lacombe

Regrets: Michael Degagné

Staff Members in Attendance: Chantale LeClerc (CEO), Suzanne Dionne, N. Lafrenière-Davis, Elaine Medline, Lisa Sullivan, Eric Partington, Sylvie Bleau (recorder)

Guests/Delegations:
Toni Surko, Chief Executive Director, Carleton Place & District Memorial Hospital
Gordon MacNabb, Honorary Member, Board Carleton Place & District Memorial Hospital and, Chair of Redevelopment Committee
Peggy Taillon, Project Manager, Ottawa Hospice Services
Jean-Pierre Soubliere, Board Chair, Hospice at Maycourt
Chris Warburton, Board Chair, Friends of Hospital Ottawa

1. One Minute of Reflection / Silence
Welcome & Introductions

The meeting is called to order at 1:10 p.m.

Dr. Keon welcomes everyone and observers/members of the public are asked to introduce themselves. One minute of silence is observed.

2. Approval of Agenda:

Dr. Keon indicates that we will address, under operational issues, item 7.2 prior to 7.1 to accommodate one of our guest speakers.

There being no further addition, the agenda is approved as amended.

MOVED: D. Somppi / SECONDED: J. Lacombe
ALL IN FAVOUR

CARRIED

3. Declaration of Conflict of Interest:

- D. Somppi declares a possible conflict of interest regarding Pricewaterhouse Coopers.

4. Approval of Minutes -- April 25 & May 30, 2012

There being no objection, the minutes of April 25 and May 30, 2012 are accepted as presented.

MOVED: A. Brewer / SECONDED: J. Beauchamp
ALL IN FAVOUR

CARRIED

4.1 Business Arising

There is no business arising from the minutes.

5. Strategic Priorities

5.1 Champlain Hospice Palliative Care Program: Update and New Services

Time Allotted: 1:13-1:55

L. Sullivan introduces co-speakers and members of the Champlain Hospice Palliative Care Program P. Taillon, C. Warberton and JP Soublière. The presenters provide an update on the regional program and the Ottawa Hospice Services project which comprises a request for the Board to support the voluntary integration Friends of Hospice Ottawa with Hospice at Maycourt to form Ottawa Hospice Services (see slide deck posted on our website).

During the question period the Board thanks volunteers and staff for the very important work they do in palliative care. The Board expresses the need to receive, during future board presentations or education sessions, an understanding of the broader landscape in hospice palliative care, the number of palliative care beds needed and the overall plan to address future needs in urban and rural areas across Champlain. Also, the Board wants to see how palliative care services are linked with other health services in the system.

MOTION:
Be it resolved that the Champlain LHIN Board of Directors will not issue an integration decision thereby allowing the voluntary integration of Friends of Hospice Ottawa with Hospice at Maycourt to proceed after the required 60 day period.

MOVED: J. Beauchamp / SECONDED: J. Lacombe
ALL IN FAVOUR

CARRIED

6.	Consent Agenda

Time Allotted: 1:55-2:03

6.1 Final Approval of Annual Report 2011-12

Dr. Keon thanks Board Directors for submitting comments/suggestions on the narrative portion of the annual report, which has been included in the revised version submitted for approval today. He also thanks LHIN staff for producing a very good report. The report will be submitted to the Ministry of Health and Long Term Care immediately following the meeting. It will become a public document when the Ministry releases all LHINs annual reports.

There being no question submitted to the Board Chair or the CEO prior to the meeting, the motion to adopt the annual report reads:

MOTION:
That the Board of Directors approves the final draft of the annual report 2011-12 as distributed.

MOVED: A. Brewer / SECONDED: L. Keen
ALL IN FAVOUR

CARRIED

7.	**Operational Issues and Directions**

7.1 Approval of Hospital Service Accountability Agreement 2012-13

Time Allotted: 2:30-2:50

S. Dionne and E. Partington provide an update to the Board regarding the Hospital Service Accountability Agreement 2012-13 (see slide deck posted on our website). LHIN staff has reviewed all submissions. Under the new and more complex patient-centered Health System Funding Reform being implemented, the majority of hospitals in Champlain have submitted their signed accountability agreement with balanced budgets requiring no service cuts (18 out of 20 hospitals). Two hospitals will require a three month extension of their current agreement while they finalize the 2012-13 agreement. The Board receives details regarding each submission and an overall explanation on the commitments

regarding their performance targets.

Dr. Keon commends LHIN staff, and particularly S. Dionne and the health system accountability team for their accomplishments. He also thanks hospital administration staff for their submissions and commitment to the process and for working within a very short timeframe. Dr. Keon indicates that the results of this year's Hospital Annual Planning Submission and Hospital Service Accountability Agreement can be attributed to a good relationship between our LHIN and hospitals across Champlain.

MOTION:
Whereas the LHIN and health service providers must have service accountability agreements in place;

Whereas a provincial planning process is in place with a target to execute a 2008-13 Hospital Services Accountability Agreement (HSAA) Amending Agreement with all hospitals by June 30, 2012

Whereas an agreement was used to extend the terms and conditions of the 2008-11 HSAA Amending Agreement for 3-months from March 31st, 2012 to June 30, 2012 for all hospitals;

Whereas a 2008-13 HSAA Amending Agreement template and schedules has been developed by the provincial HSAA Steering Committee; and

Whereas the LHIN continues to work with Queensway Carleton Hospital and Bruyère Continuing Care on a mutually agreeable budget plan;

Be it Resolved that
The Chair of the Board of Directors and the Chief Executive Officer are authorized to execute:

- The 2008/13 HSAA Amending Agreements for all Champlain LHIN hospitals with the exception of the 2 hospitals noted below; and
- A further 3-month extension agreement to the 2008-11 HSAA to September 30, 2012 for the following 2 hospitals: Queensway Carleton Hospital; and Bruyère Continuing Care.

MOVED: L. Keen / SECONDED: A. Brewer
ALL IN FAVOUR

CARRIED

7.2 Carleton Place Health Village & Carleton Place & District Memorial Hospital Redevelopment

Time Allotted: 2:03-2:33

L. Sullivan introduces T. Surko and G. McNabb as co-presenters (see slide deck posted on our website). They share with the Board their revised proposal for the

hospital's redevelopment. The present building is aging and its configuration no longer responds to evolving patient care needs. The proposal would rebuild the hospital where acute care would be delivered, and create an adjacent health village that would house ambulatory and administrative services along with other regional partner agencies.

During the question period clarification is provided regarding the option of building the health village first. Clarification is provided that this option is possible for a short-term period (two years), but not sustainable financially for a longer period if the other phase does not proceed.

MOTION:
WHEREAS the Champlain LHIN staff has reviewed Carleton Place and District Memorial Hospital 's (CDMH) Capital Redevelopment Proposal Update and is satisfied that the components required for a Stage 1 submission to the Ministry of Health and Long Term Care (MOHLTC) for review are complete, are aligned with the Champlain LHIN's Integrated Health Service Plan as well as other clinical services plans, and that other options for alternative service delivery models have been maximized;

Be it resolved that the Champlain LHIN's Board of Directors endorses CDMH's Capital Redevelopment Proposal Update and recommends to the MOHLTC that Option 1 be adopted and the project be advanced to the next stage in the capital planning process.

MOVED: D. Somppi / SECONDED: J. Lacombe
ALL IN FAVOUR

CARRIED

Recess from 2:50-3:00

8. Information & Committee Reports

There is no report from the committee.

9. Remarks

9.1 Chair's Report

Time Allotted: 3:00

Dr. Keon will present his report in-camera and report back in the public.

9.2 CEO's Report

Time Allotted: 3:00

There are no further comments from C. LeClerc regarding this month's report and no question from the Board.

MOTION
That the Board receives the report from the CEO dated May 19 to June 22, 2012 as presented.

MOVED: J. Lacombe / SECONDED: L. Keen
ALL IN FAVOUR

CARRIED

MOTION TO MOVE IN CAMERA:

TIME ALLOTED FOR THE IN-CAMERA SESSION: Started at 3:00-3:24

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- **Personal or public Interest**

  1. **To approve confidential minutes (April 25 and May 30, 2012);**
  2. **To receive confidential information from the Chair;**

  AND further that the following individuals be permitted to attend for these items;

  Chantale LeClerc
  Elaine Medline
  Suzanne Dionne
  Nicole Lafreniere-Davis
  Sylvie Bleau

MOVED: M. Biron / SECONDED: E. Ashfield
ALL IN FAVOUR

CARRIED

The Chair has two issues to report in the public meeting regarding business conducted during the in-camera session (listed below) and the Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session not be reflected in the public minutes.

- Board Evaluation: Dr. Keon distributed the result of the recent board evaluation. The results are positive and the survey will be tabled at the next Governance

Committee meeting. Recommendations will be incorporated into an action plan.

- Governance Advisory Council Review: Verbal reports were received regarding the recent meetings in Renfrew and Ottawa. The Governance Committee will discuss the review of the collaborative governance mechanism further at this July 4th meeting. The GAC Review Working Group will convene a meeting in August to work on the next steps. Preparation will also take place regarding the Integrated Health Service Plan community engagement process in Champlain, through the Community Engagement Advisory Committee. Engagement with the present Governance Advisory Councils will take place.

Conclusion

There being no objection the meeting concludes at 3:25 p.m.

MOVED: E. Ashfield / SECONDED: L. Keen
ALL IN FAVOUR

CARRIED

Wilbert Keon
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network